



Letter to Shareholders – Annual General Meeting

23 October 2020

ASX & media
announcement
ASX code: SXE

Southern Cross Electrical Engineering Limited (ASX: SXE) will hold its Annual General Meeting of Shareholders at 9.00am (WST) on Tuesday, 24 November 2020 as a virtual meeting.

Attached is a letter to be sent to Shareholders advising of the arrangements in relation to the meeting.

A copy of the Notice of Annual General Meeting will be lodged separately and can also be viewed and downloaded from the Company's website at www.scee.com.au/investors/meetings.

Authorised for release by the Board of Directors

Contact

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Southern Cross Electrical Engineering Ltd
ABN 92 009 307 046

23 October 2020

Dear Shareholder

SOUTHERN CROSS ELECTRICAL ENGINEERING LIMITED – UPCOMING ANNUAL GENERAL MEETING OF SHAREHOLDERS

Southern Cross Electrical Engineering Limited (ASX: SXE) (**Company**) will hold its Annual General Meeting of shareholders (**Shareholders**) at 9.00am (WST) on Tuesday, 24 November 2020 (**Meeting**) as a virtual Meeting. The Meeting will be webcast live via an online platform at <https://web.lumiagm.com/384629575>. Accordingly, shareholders will not be able to physically attend the Meeting.

In accordance with temporary modifications to the Corporations Act under the Corporations (Coronavirus Economic Response) Determination (No. 3) 2020, the Company will not be sending physical copies of the Notice of Annual General Meeting to Shareholders. Instead, a copy of the Notice of Annual General Meeting can be viewed and downloaded from the Company's website at www.scee.com.au/investors/meetings.

Shareholders are encouraged to participate in voting. Shareholders may vote either:

- (a) by voting online through Investor Vote www.investorvote.com.au or by completing and returning the enclosed proxy form by no later than 9.00am (WST) on Sunday, 22 November 2020, being not less than 48 hours before the commencement of the Meeting. A copy of your personalised Proxy Form is enclosed for convenience; or
- (b) during the Meeting using the online platform. Further information about online participation in the Meeting is provided in the Notice of Annual General Meeting.

The Notice of Annual General Meeting and the accompanying Explanatory Statement should be read in its entirety. If you are in doubt as to how to vote, you should seek advice from an accountant, solicitor or other professional adviser prior to voting.

If you have any difficulties obtaining a copy of the Notice of Annual Meeting please contact the Company's share registry, Computershare Investor Services Pty Limited on 1300 850 505 (within Australia) or +61 3 9415 4000 (overseas).

Circumstances relating to COVID-19 are changing rapidly. The Company will update Shareholders if changing circumstances impact the planning or arrangements for the Meeting by way of an announcement to the ASX and the details will also be made available on our website at www.scee.com.au.

The Company appreciates the understanding of Shareholders during this time.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Colin Harper', is written over a thin, light-colored horizontal line.

Colin Harper
Company Secretary
Southern Cross Electrical Engineering Limited